Everything You Ever Wanted to Know About Borrowing Books and Articles from Other Libraries via ILLiad

BOOKS

**Direct Request** through ILLiad is a largely unmediated service which relays a book request directly to potential lenders without SU staff intervention. While most books are borrowed from libraries with whom we have reciprocal agreements, books costing less than $20 and available through Amazon are now purchased and added to our collection. The turn-around time is usually 2-3 days.

You may initiate a BOOK Direct Request in several ways.

1. **ILLiad** - If you have the citation of a book you would like to borrow from another library, you may log into ILLiad at illiad.ship.edu, entering your SU email and password and keying in the information you have about the book you require.

2. **WorldCat** ([shiplibrary.worldcat.org](http://shiplibrary.worldcat.org)) - You may want to borrow a book we do not own that you have found on WorldCat. By clicking on Request Via InterLibrary Loan in WorldCat, a session of ILLiad is automatically opened. After you log in, WorldCat will fill in the information about the book you have requested.

ARTICLES

**Direct Request** through ILLiad is a largely unmediated service which relays an article request directly to potential lenders without SU staff intervention. If an article cannot be obtained through a reciprocating library or requires the payment of copyright fees, the request is now passed directly to Copyright Clearance Center's (CCC) Get It Now service. This service obtains articles directly from the publisher and bills the Library for any associated fees. Article requests processed by other libraries usually require a 1-3 day turnaround time. Articles provided through CCC’s Get It Now service are processed within two hours. All articles arrive digitally.

You may initiate an ARTICLE Direct Request in several ways.

1. **ILLiad** - If you have the citation of an article you would like to borrow from another library, you may log into ILLiad at illiad.ship.edu, entering your SU email and password and keying in the information you have about the article you require.

2. **Databases** ([research.library.ship.edu/azlist](http://research.library.ship.edu/azlist)) such as those we have from EBSCOhost, e.g. Academic Search Complete - If the full text of the article you have discovered is not included within the database, Choose Check Availability. This will first initiate a search against other databases we own. If full text is not available at SU, choose ILLiad at the bottom of the screen to automatically open an ILLiad session. After you log into ILLiad, the database will fill in the information about the article you have requested.

Contact [Signe Kelker](mailto:Signe.Kelker@ship.edu) for further information.